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community services
where change is possible

**PRINCE WILLIAM COUNTY
COMMUNITY MENTAL HEALTH, DEVELOPMENTAL DISABILITIES
AND SUBSTANCE ABUSE SERVICES BOARD**

BOARD MEMBERS PRESENT:

Obediah Baker, Jr., Deanna Bayer, Voneka Bennett, Altonia Garrett, Bradley Marshall, Timothy Oshiki, Patrick Sowers

BOARD MEMBERS ABSENT:

Dr. William Carr, John O'Leary, Francis Rath

STAFF PRESENT:

Lisa Madron, Diana Arana, Janet Hall - Office of the Executive Director
Division Managers: Mike Goodrich, Administrative Services; Sara Wheeler, Youth Adult and Family Services; Dr. Kanchan Clark, Medical Services; Sherry Bowman, Community Support Services; Elise Madison, Emergency Services
Program Staff: Katanya Goswell, Jacquelyn Brannock – ACT; Robyn Fontaine, Ansar Shand, Linda Beaty – Administrative Services

GUESTS PRESENT:

Donald Beaty – Recognition Recipient Family Member

PRESS PRESENT:

None

OPENING: The Regular Meeting of the Community Services Board was convened on April 20, 2023, at 6:30 p.m. in the Powell's Creek Conference Room, James J. McCoart Government Center, 1 County Complex Court, Prince William, VA.

CITIZEN'S TIME

None

STAFF TIME

Sherry Bowman, Community Support Division Manager: Ms. Bowman shared that the PWC Office of Housing opened a one-day voucher for housing again this year. Lynn Fritts, CS's homeless services coordinator, put together and sent out needed information and staff immediately jumped into action to identify who might need housing. Staff submitted over 185 applications yesterday, which included 2 individuals by phone from a homeless camp that were connected to us by a former PATH (Projects for Assistance in Transition from Homelessness) client.

Sara Wheeler, Youth, Adult, and Family Division Manager: Ms. Wheeler shared that in March we distributed 255 boxes of naloxone, which is the most ever, and nearly equal to an average year of distribution.

RECOGNITION: Retirement – Debra Negvesky

Certificate of Appreciation

On behalf of the residents of
Prince William County and the Cities of Manassas and Manassas Park
the Prince William County Community Services Board honors

Debra Negvesky

With great respect and sincere appreciation for your more than 17 years of outstanding service to Prince William County Community Services in the Supported Living Services Program.

After 16 years working for various departments within Prince William County, you joined Community Services in July 2005 to provide administrative support for the SLS and PACT programs. Your position has developed and expanded through the years, and you have always risen to the occasion, providing creative solutions and whatever was needed to support the staff, clients, and properties of CS.

You were awarded Employee of the Month in 2012 and have participated on numerous committees over the years including CS's SOS committee for the past 8 years and the County Employee Advisory Committee for the past 3.5 years.

Your contributions to Community Services have been invaluable. Your expertise and dedication allowed the Townhouse Program to thrive as you managed and maintained the County owned and leased Townhouse properties. Over the years you helped to obtain innovative funding sources for upkeep and improvements to the homes, including several CDBG grants, and money awarded through the Public Works' Capital Improvement Plan. Your knowledge of purchasing and vendors and your ability to manage large funding projects ensured these endeavors were successful and the houses were places our clients could proudly call home while receiving CS services.

Your commitment and work ethic were apparent in everything you did, making sure things were taken care of day and night. You never hesitated to help others across the agency, assisting with community partners, vendors, supplies, vehicles, and any other administrative function that was needed to support staff in doing their work. Your compassion for and ability to connect with the individuals we serve, both in the office and in the community, exemplifies customer service standards. Your years of service and countless contributions to Community Services have made a lasting positive impact and for that we sincerely thank you.

RECOGNITION: Retirement – Linda Beaty

Certificate of Appreciation

On behalf of the residents of
Prince William County and the Cities of Manassas and Manassas Park
the Prince William County Community Services Board honors

Linda Beaty

With great respect and sincere appreciation for your 35 years of outstanding service with Prince William County Community Services.

You joined Community Services on October 2, 1988 as a Clerk Typist II in the Administrative Division. Your hard work was recognized with several promotions. In 2002, you were promoted to the Administrative Services Supervisor position. In 2007, your position was upgraded to an Administrative Support Coordinator II, which ultimately became an Administrative Support Coordinator position in 2018. Your dedication, flexibility and ingenuity have been hallmarks of your career. Community Services has changed immensely during your tenure, but your commitment and creativity has not wavered in always putting Community Services' clients first.

Your career with Community Services has been exemplary, defined by professionalism, good leadership and management, collaboration, and the support required to move CS toward a high-performing organization. You have been a driving force behind many of the agency's support

systems that have served Prince William County residents. That legacy is one in which your contributions will last for the future of Community Services.

You will always remain part of our Community Services family.

APPROVAL OF MINUTES

RESOLUTION 23-04R1-01

MOTION: Baker

SECOND: Marshall

The Prince William County Community Services Board does hereby approve the minutes of March 16, 2023.

Vote:

Ayes--Baker, Bennett, Marshall, Oshiki, Sowers

Nays--0

Abstained--Bayer

Absent During Vote--Garrett

Absent From Meeting—Carr, O’Leary, Rath

**RECOMMEND THE PRINCE WILLIAM BOARD OF COUNTY SUPERVISOR
AUTHORIZE COMMUNITY SERVICES TO APPLY FOR A SUBSTANCE ABUSE AND
MENTAL HEALTH SERVICES ADMINISTRATION GRANT, AND CONTINGENT UPON
AWARD, ACCEPT, BUDGET, AND APPROPRIATE \$678,000 IN FISCAL YEAR 2024 FOR
ASSERTIVE COMMUNITY TREATMENT SERVICES**

RESOLUTION 23-04R1-02

MOTION: Marshall

SECOND: Baker

WHEREAS, the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA) has issued a Notice of Funding Opportunity regarding the Assertive Community Treatment grant; and

WHEREAS, Prince William County (PWC) Community Services (CS) intends to submit an application; and

WHEREAS, the purpose of this grant is to expand ACT program services for transition-aged youth and adults with a serious mental illness (SMI) or serious emotional disturbance (SED); and

WHEREAS, ACT services will be used to improve behavioral health outcomes for individuals with SMI and SED by reducing rates of hospitalization, mortality, substance use, homelessness, and involvement with the criminal justice system.; and

WHEREAS, this resolution authorizes the Executive Director of CS or her designee to sign the application and the Board of County Supervisors action to accept, budget, and appropriate these funds contingent upon the award; and

WHEREAS, CS must request an increase in budget authority so that additional funds can be expended; and

WHEREAS, during the grant period (Fiscal Years 2024-2029), one-time revenues and expenditures would increase by \$678,000; and

WHEREAS, CS requests to establish limited term grant positions through September 29, 2028 including 3 FTE Clinical Service Caseworker (C43); and 1 FTE Clinical Services Caseworker Associate; 1 FTE Administrative Specialist (B23), 0.5 FTE Nurse Practitioner; and

WHEREAS, funds are restricted for the above-mentioned area; and

WHEREAS, there is no general fund local tax support required to apply for, accept, budget, and appropriate these funds;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Community Services Board recommends the Prince William Board of County Supervisors hereby authorizes the Executive Director of Community Services, or her designee, to apply for the Substance Abuse and Mental Health Services Administration grant for assertive community treatment services;

BE IT FURTHER RESOLVED that contingent upon award, the Prince William County Community Services Board recommends the Prince William Board of County Supervisors hereby accepts, budgets, and appropriates \$678,000 Substance Abuse and Mental Health Services Administration revenues and expenditures in Fiscal Year 2024 for assertive community treatment services;

BE IT FURTHER RESOLVED that the Prince William County Community Services Board recommends the Prince William Board of County Supervisors hereby authorizes establishing 5 FTE full-time and 1 FTE part-time, limited term grant positions through September 29, 2028;

BE IT FURTHER RESOLVED that the Prince William County Community Services Board recommends the Prince William Board of County Supervisors hereby authorizes all unexpended amounts, specific to this request, to be carried forward year to year.

Vote:

Ayes--Baker, Bayer, Bennett, Marshall, Oshiki, Sowers

Nays--0

Abstained--0

Absent During Vote-- Garrett

Absent From Meeting--Carr, O'Leary, Rath

**RECOMMEND THE PRINCE WILLIAM BOARD OF COUNTY SUPERVISORS
AUTHORIZE COMMUNITY SERVICES TO APPLY FOR A SUBSTANCE ABUSE AND
MENTAL HEALTH SERVICES ADMINISTRATION GRANT, AND CONTINGENT UPON
AWARD, ACCEPT, BUDGET, AND APPROPRIATE \$1,000,000 IN FISCAL YEAR 2024
FOR CHILDREN'S MENTAL HEALTH INITIATIVE**

RESOLUTION 23-04R1-03

MOTION: Marshall

SECOND: Baker

WHEREAS, the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA) has issued a Notice of Funding Opportunity regarding the Children's Mental Health Initiative (CMHI) grant; and

WHEREAS, Prince William County (PWC) Community Services (CS) intends to submit an application; and

WHEREAS, the purpose of this grant is to strengthen the Prince William County (PWC) youth Systems of Care (SOC) service delivery and outcomes for youth at risk for or with serious mental illness (SMI) or serious emotional disturbance (SED) and their families; and

WHEREAS, SAMHSA CMHI funding will be used to implement SOC principles through training; expanded trauma informed approaches with community organizations; foster mutual collaboration across educational, clinical, justice and support services; and increase youth and family engagement; and

WHEREAS, this resolution authorizes the Executive Director of CS or her designee to sign the application and the Board of County Supervisors to accept, budget, and appropriate these funds, contingent upon the award; and

WHEREAS, CS must request an increase in budget authority so that additional funds can be expended; and

WHEREAS, during the grant period (Fiscal Years 2024-2027), one-time revenues and expenditures would increase by \$1,000,000; and

WHEREAS, CS requests to establish full-time, limited term grant positions through September 29, 2027 including 1 FTE Clinical Services Case Management Manager (C52); 1 FTE Senior Clinical Services Caseworker (C51); 3 FTE Clinical Service Caseworker (C43); and 2 FTE Clinical Services Caseworker Associate; and

WHEREAS, funds are restricted for the above-mentioned area; and

WHEREAS, there is no general fund local tax support required to apply for, accept, budget, and appropriate these funds;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Community Services Board recommends the Prince William Board of County Supervisors hereby authorizes the Executive Director of Community Services, or her designee, to apply for the Substance Abuse and Mental Health Services Administration grant for children's mental health initiative services;

BE IT FURTHER RESOLVED that contingent upon award, the Prince William County Community Services Board recommends the Prince William Board of County Supervisors hereby accepts, budgets, and appropriates \$1,000,000 Substance Abuse and Mental Health Services Administration revenues and expenditures in Fiscal Year 2024 for children's mental health initiative services;

BE IT FURTHER RESOLVED that the Prince William County Community Services Board recommends the Prince William Board of County Supervisors hereby authorizes establishing 7 FTE full-time, limited term grant positions through September 29, 2027;

BE IT FURTHER RESOLVED that the Prince William County Community Services Board recommends the Prince William Board of County Supervisors hereby authorizes all unexpended amounts, specific to this request, to be carried forward year to year.

Vote:

Ayes--Baker, Bayer, Bennett, Marshall, Oshiki, Sowers

Nays--0

Abstained--0

Absent During Vote-- Garrett

Absent From Meeting--Carr, O'Leary, Rath

Policy and Procedure Manual Updates – Mike Goodrich, Administrative Services Division Manager

Mr. Goodrich shared that the 10-person committee consisting of two board members, Dr. Carr and Mr. Rath, a county attorney, and 7 staff members, reviewed the Code of Ethical Behavior. The policy ensures that we maintain a therapeutic relationship, hold our staff accountable to standards, and that public trust is paramount. It also addresses bullying and sexual harassment and outlines financial arrangements that cannot be present between a client and staff. The Board expressed that it very thorough, they liked the clarity, and were glad to see social media is addressed.

PRESENTATION: Assertive Community Treatment (ACT), Program, Jacquelyn Brannock

Ms. Brannock shared that ACT was developed in the early 1970's as a response to the closing down of psychiatric hospitals. Services are offered to clients outside the clinic, hospital, or office setting and are aimed at individuals who are best served in the community. Services are provided by a multi-disciplinary team of 14 staff and mental health professionals. Ms. Brannock reviewed the required activities which is an array of comprehensive services. The current number of individuals served is 60. Of that, 17 are women, and 43 are men. Of the 60, 17 are served in the West of the county and 43 are served in the East. The average age is 45 years old, and the racial diversity includes Black, White, Hispanic, and Asian. Ms. Brannock shared three individuals' success stories.

Ms. Brannock discussed the program's vision for the future. They are aiming for 80+ client enrollment, with an average of 2-4 a month. They hope to expand the program by creating a team based in the West in order to provide more targeted, high-fidelity services while eliminating cross-county travel. The team recently submitted for a Federal SAMHSA Grant to allow for expansion.

OPEN ITEMS

None

EXECUTIVE DIRECTOR'S TIME

--Ms. Madron shared that CS received the DBHDS Performance Contract. As part of the protocol, CS is required to allow for public comment that is scheduled for April 21st through May 26th on the CS website. CS will also hold in-person public comment before the next CS Board meeting. Both the

CS website and the in-person comment time will allow citizens to share any comments they have regarding the DBHDS Performance Contract. The Performance Contract is very lengthy and identifies the responsibilities of the CSB and of the Department for all services CS is reimbursed for by the state.

--Ms. Madron shared that she and Elise Madison participated in the Potomac Town Hall Meeting that Supervisor Bailey held on March 30th. They shared information about the Crisis Receiving Center (CRC).

--Ms. Madron shared that she participated in the CIT Graduation on March 31. Governor Youngkin and the First Lady attended as well to thank and congratulate the trainers and the program for their award for 2022. They also congratulated the new class that was graduating.

--Ms. Madron shared that she and Mr. Marshall visited the Veteran's Treatment Docket on April 13th. The program has been a very successful. Ms. Madron commented that CS staff members Katanya Goswell (PACT) as well as Keisha Dennis (Access Trauma Team) have been involved in the treatment docket.

--Ms. Madron shared that she participated in the Mental Health Task Force on April 13th which was initiated by Supervisor Bailey. The task force includes members of the faith community, schools, police department, and Sentara. The focus of the task force is mental health and substance use.

-- Ms. Madron reminded everyone that on May 11, 2023, from 10 a.m. to 12 p.m. CS will be hosting a Community Dedication Ceremony for the Crisis Receiving Center and would really like everyone to attend. Invitations have already been sent out. The program will consist of various speakers, an intention setting ceremony, and CS staff will be available to provide descriptions of the services that will be provided at the new location. Connections staff will also be there.

--Ms. Madron distributed the flyer for the May 13th FOHT plant and craft sale that will be held in Woodbridge.

DEPUTY DIRECTOR'S TIME

Not Present

BOARD MEMBERS' TIME

OBEDIAH BAKER, JR.: Mr. Baker thanked Ms. Fontaine for “bringing the money”. Mr. Baker shared that he does not see how CS staff does what they do. Mr. Baker stated that when he leaves the Board, he wants everyone to know his appreciation and that CS will always have a place in his heart.

DEANNA BAYER: Mx. Bayer thanked Ms. Brannock and the ACT team for the work they do and that it is emotional to see how they go about their work. Mx. Bayer also thanked Ms. Fontaine and

does not know how she does what she does. Mx. Bayer shared that as a Board Member, she is very impressed with the dedication of the other Board members and the CS staff, and it is humbling as always. Mx. Byer concluded that she cannot say enough about the fabulous staff.

BRADLEY MARSHALL: Mr. Marshall thanked Ms. Bowman for the information about the housing applications and he recognized what a remarkable and tremendous effort it took to accomplish. Mr. Marshall also thanked Ms. Wheeler and said that it was great to hear about the naloxone distribution, although an unfortunate reality. Mr. Marshall congratulated Ms. Negvesky and Ms. Beaty on their long and valuable service and wished them well in their retirements. Mr. Marshall stated that he learned a lot more about ACT and the client stories really brought it home. Mr. Marshall shared that he is very impressed with the things that CS does that are so comprehensive, varied, and thorough. As someone very familiar with government, Mr. Marshall shared that he believes CS is the best run operation he has ever seen and is glad to see the reciprocity between CS and the community.

PATRICK SOWERS: Mr. Sowers echoed the sentiments of fellow Board members and thanked the CS staff. Mr. Sowers stated for anyone who did not know, Friends of Horticultural Therapy (FOHT) is an awesome cause, and that he will be attending the May 13th plant and craft sale in Woodbridge to buy a plant for each of his clients to deliver to their homes. Mr. Sowers reminded everyone that the VACSB conference will be held in Norfolk in two weeks and is implementing training specifically for Board Members at this conference.

VONEKA BENNETT: Ms. Bennett congratulated Ms. Negvesky and Ms. Beaty on their retirements. Ms. Bennett also thanked Ms. Madron and the CS staff for their hard work which truly makes a difference in our community. Ms. Garrett reminded everyone that next month is Mental Health Awareness Month and to please support those who you know are living with mental illness in some way.

TIMOTHY OSHIKI: Chairman Oshiki shared that he is in absolute awe and humbled to be the Chairman representing such an amazing organization. Chairman Oshiki stated that CS has excessively talented people at all levels. Chairman Oshiki thanked Mr. Goodrich and Ms. Fontaine for finding the money so CS can provide the needed services in the community. He also thanked Mr. Goodrich for making things easy to digest and understand, which helps the board make good, informed decisions. Chairman Oshiki thanked Ms. Goswell and Ms. Brannock for their amazing work. Chairman Oshiki said he is looking forward to the VACSB conference and is honored to be part of such an amazing organization.

ADJOURNMENT

RESOLUTION 23-04R1-04

MOTION: Bayer
SECOND: Sowers

The Prince William County Community Services Board does hereby agree to adjourn the April 20, 2023, Regular Meeting at 7:39 p.m.

Vote:

Ayes--Baker, Bayer, Bennett, Marshall, Oshiki, Sowers

Nays--0

Abstained--0

Absent During Vote--Garrett

Absent From Meeting--Carr, O'Leary, Rath
